

Special Event/Parade/ Permit Application

Please complete the following application and submit to City of Trussville, City Hall, a minimum of 45 days prior to your event. A \$25 non-refundable application fee must be submitted along with application.

City of Trussville
P. O. Box 159
Trussville, AL 35173
205-655-7478
205-655-7487 fax
sfrazier@trussville.org

Name of Person(s) or Organization	
Purpose of Event	
Benefactors of the Event	
Date of the Event	
Event Times	
Estimated Number of Participants	
Estimated Number of Vehicles	
Desired Park, Facility or Route (Completed route must be attached)	
Responsible Person	
Email Address	
Phone Number	
Mailing Address	
Driver's License Number	

Please check all that apply to your event:

- Temporary Structures (stages, tents, booths)
- Signage
- Sound Amplification
- Generators/Power Cords
- Fireworks
- EMT/Emergency Services (Required for over 300 people at an additional charge)
- Selling of Merchandise
- Food Trucks
- Liability Insurance (Individual-\$300,000/ League or business- \$1,000,000)
- On-Street Parking
- Port-a-Johns
- Garbage pick-up at event
- Police Presence at event (Will be an additional charge)

The Public Safety Committee is hereby requested to review this application for a permit as required by City of Trussville Ordinance No. 93-7 for public parades or demonstrations of five or more persons or vehicles. NOTE: No alcohol or smoking permitted at event.