

CITY OF TRUSSVILLE  
131 MAIN STREET  
P.O. BOX 131  
TRUSSVILLE, ALABAMA 35173

Phone (205) 655-7478

Fax (205) 655-7487

NEEDED FOR ANNEXATION

1. Signature of property owner(s) on the petition for annexation.
  - a) If property is owned jointly all signatures are required.
  - b) Names must be signed as they appear on the deed.
  - c) If owned by a company, corporation, developer, etc., the signature of an officer or other person authorized to sign legal documents.
  
2. Proof of ownership.
  - a) A complete legal description of the property to be annexed must be submitted. This information can be found on your deed, title policy, mortgage, etc. (The legal description on your tax notice is often incomplete.)
  
3. Name \_\_\_\_\_  
Address or property location \_\_\_\_\_  
\_\_\_\_\_  
Tax parcel identification number \_\_\_\_\_
  - a) Parcel ID number can be found on your annual tax notice. This number is needed for mapping and reporting purposes.
  - b) Please provide a copy of tax notice.
  - c) Current fire district (if applicable) \_\_\_\_\_  
Amount of dues \$\_\_\_\_\_. Are dues current? \_\_\_\_\_
  - d) Current zoning of property \_\_\_\_\_

*PLEASE RETURN THIS WORK SHEET WITH ANNEXATION PETITION*

Copies of these annexation documents can be made at City Hall at no charge, if needed.  
For additional information call Trussville City Hall at (205) 655-7478.