# City of Trussville, Alabama
## Commercial Building Permit Application

### Location of Project | Business Name | Lot | Zoning
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Type of Improvement
- New Building
- Building Addition
- Building Renovation
- Roofing/Siding
- Demolition
- Foundation Only
- Moving
- Fence
- Retaining Wall
- Window Replacement
- Accessory Structure
- Other

I hereby certify the following information and agree to provide addendum prior to final inspection.

**Electrician:**

**Plumber:**

**Gas Fitter:**

**Mechanical:**

**Irrigation:**

**Fire Sprinkler:**

**Other:**

### Proposed Construction
- Assembly
- Business
- Education
- Factory & Industrial
- High Hazard
- Institutional
- Mercantile
- Residential
- Storage
- Utility & Misc.

**Description of Work:**

**Electronic Copy of Plans Are Required**

**Storm Water Permit #**

**ADEM Permit #**

**Is the Property in the Flood Plain?**
- Yes
- No

### Selected Characteristics of Building

#### Construction Type
- Protected
- Sprinklered

#### Number of Off-Street Parking Spaces
- Enclosed
- Outdoors

#### Type of Sewage Disposal
- Sanitary Sewer
- Septic

#### Principal Type of Heat
- Electric
- Gas

#### Dimensions
- # of stories
- Height of structure
- Total SF of all floors based on exterior dimensions
- Total land area in SF

### Identification - To be completed by applicants

<table>
<thead>
<tr>
<th>Owner</th>
<th>Mailing Address</th>
<th>Zip Code</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Architect**

I hereby certify: That I have read this application and all information contained herein is true and correct. That I agree to comply with all City Ordinances and State Laws Regulating Building Construction; That I am the Owner or Contractor to act as the owner's agent for the herein described work; and, that the total contract or valuation is:

**Contract Cost:**

**Name of Company**

**License #**

**Date**

**Signature**

**Print Name**

### For Office Use Only

<table>
<thead>
<tr>
<th>Plans Examiner</th>
<th>Fire Marshal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initials</td>
<td>Initials</td>
</tr>
<tr>
<td>Date/Time Reviewed</td>
<td>Date/Time Reviewed</td>
</tr>
</tbody>
</table>

**Plans Examiner Notes:**

**Fire Marshal Notes:**

**Zoning Designation**

Setbacks:

**Front**

**Rear**

**Left Side**

**Right Side**

Variance Case:

**Number**

**Date**
PERMIT SUBMITTAL REQUIREMENTS

STORM WATER

☐ Bring copy of QCI Certification or Bond
☐ Bring copy of plot plan showing location of proposed structures, easements, slope of ground (indicated by arrows), BMPs, dumpster, portable let and gravel for driveway. **Note plot plan for Storm Water Permit is separate from the plot plan required for Commercial permit**
☐ Storm Water Permits = $400 for Commercial.
☐ If project has an ADEM Permit, bring copy of ADEM approval letter and Date Issued/Expires letter.

STRUCTURE: NEW, ADDITIONS, RENOVATIONS

☐ Drawing to scale. 1/8" to 1' or larger.
☐ Set of drawings with floor plans, identification of each room, window sizes, elevations, roof framing, cross sections and foundation plan. Plans must show lumber sizes. I-Joists plan required if used.
☐ Permit application.
☐ Septic tank or sewer impact fee approval from Jefferson County.
☐ Plot plan or survey of property showing location.
☐ Energy Compliance
☐ Engineered foundation system is required if building on a slope of 1/3 or more.
☐ Copy of driver licenses, builder's license and city licenses shall be attached to the submittals before submission to plan review.

BASEMENT FINISH

☐ Drawing to scale. 1/8" to 1' or larger.
☐ Identify of all rooms. Separation from garage. Documentation of HVAC systems. Documentation on size of electrical service.

ATTIC FINISH

☐ Drawing to scale. 1/8" to 1' or larger.
☐ Identification of all rooms. Show existing rooms next to new area with sizes of windows.
☐ Provide documentation that the existing floor system is adequate.

SECOND FLOOR ADDITIONS TO STRUCTURE

The following are minimum submittal requirements for adding an additional floor. Additional floor includes new exterior walls, floor, and roof or the interior build out within the existing roof area.

☐ Provide a complete set of plans showing the load bearing elements.
☐ The existing footing must meet the width requirement in the Building Regulations.
☐ Raising the existing exterior wall height? If so, provide cross section detail on the wall.
☐ If the first floor exterior walls are removed then a new foundation will be required.
☐ Provide engineer evaluation of additional load on existing elements. The engineer must show calculations of materials weight, dead load and live load.
☐ Provide Geotechnical evaluation of the soils on the existing footing.

RETAINING WALLS

☐ Survey of property showing location of wall.
☐ Engineer design is required on wall over 4' tall

WINDOW REPLACEMENT

☐ Permit application.
☐ Must show compliance with energy code. Documentation from window manufacturer.
☐ Existing window locations and sizes.
☐ New window locations and sizes.

DECKS

☐ Survey of property showing deck location.
☐ Building plan showing lumber sizes, lumber spans, anchor to structure diagram, footing size plan, and railing plan.

ATTIC FINISH

☐ Survey of property that shows location of fence.
☐ Drawing of the fence support post and appearance.