

City of Trussville, Alabama Commercial Building Permit Application

DATE SUBMITTED _____

PERMIT NO. _____

LOCATION OF PROJECT	BUSINESS NAME	LOT	ZONING

TYPE OF IMPROVEMENT	PROPOSED CONSTRUCTION
<input type="checkbox"/> New Building <input type="checkbox"/> Building Addition <input type="checkbox"/> Building Renovation <input type="checkbox"/> Roofing/Siding <input type="checkbox"/> Demolition <input type="checkbox"/> Foundation Only <input type="checkbox"/> Moving <input type="checkbox"/> Fence <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Window Replacement <input type="checkbox"/> Accessory Structure <input type="checkbox"/> Other _____	<input type="checkbox"/> Assembly <input type="checkbox"/> Business <input type="checkbox"/> Education <input type="checkbox"/> Factory & Industrial <input type="checkbox"/> High Hazard <input type="checkbox"/> Institutional <input type="checkbox"/> Mercantile <input type="checkbox"/> Residential <input type="checkbox"/> Storage <input type="checkbox"/> Utility & Misc.
I hereby certify the following information and agree to provide addendum prior to final inspection	
ELECTRICIAN _____ \$ _____ PLUMBER _____ \$ _____ GAS FITTER _____ \$ _____ MECHANICAL _____ \$ _____ IRRIGATION _____ \$ _____ FIRE SPRINKLER _____ \$ _____ OTHER _____ \$ _____	
DESCRIPTION OF WORK _____ _____ _____	

ELECTRONIC COPY OF PLANS ARE REQUIRED

STORM WATER PERMIT # _____

ADEM PERMIT # _____

IS THE PROPERTY IN THE FLOOD PLAIN?
 Yes No

SELECTED CHARACTERISTICS OF BUILDING		
CONSTRUCTION TYPE <input type="checkbox"/> Protected <input type="checkbox"/> Sprinklered NUMBER OF OFF-STREET PARKING SPACES <input type="checkbox"/> Enclosed <input type="checkbox"/> Outdoors	TYPE OF SEWAGE DISPOSAL <input type="checkbox"/> Sanitary Sewer <input type="checkbox"/> Septic PRINCIPAL TYPE OF HEAT <input type="checkbox"/> Electric <input type="checkbox"/> Gas	DIMENSIONS _____ # of stories _____ Height of structure _____ Total SF of all floors based on exterior dimensions _____ Total land area in SF

IDENTIFICATION - To be completed by applicants

OWNER	NAME	MAILING ADDRESS	ZIP CODE	TELEPHONE
CONTRACTOR				Office: _____ Cell: _____
ARCHITECT				

I hereby certify: That I have read this application and all information contained herein is true and correct; That I agree to comply with all City Ordinances and State Laws Regulating Building Construction; That I am the Owner or Contractor to act as the owner's agent for the herein described work; and, that the total contract or valuation is:

Contract Cost \$ _____ Name of Company _____ License # _____

Date _____ Signature _____ Print Name _____

FOR OFFICE USE ONLY			
Plans Examiner _____	Fire Marshal _____	Zoning Designation _____	
<i>Initials</i>	<i>Date/Time Reviewed</i>	<i>Initials</i>	<i>Date/Time Reviewed</i>
Plans Examiner Notes: _____		Setbacks: Front _____ Rear _____ Left Side _____ Right Side _____	
Fire Marshal Notes: _____		Variance Case: _____ Number _____ Date _____	

Permit Submittal Requirements

STORM WATER

- Bring copy of QCI Certification or Bond
- Bring copy of plot plan showing location of proposed structures, easements, slop of ground (indicated by arrows), BMPs, dumpster, porta-a let and gravel for driveway. ** Note plot plan for Storm Water Permit is separate from the plot plan required for Commercial permit**
- Storm Water Permits = \$400 for Commercial.
- If project has an ADEM Permit, bring copy of ADEM approval letter and Date Issued/Expires letter.

STRUCTURE: NEW, ADDITIONS, RENOVATIONS

- Drawing to scale. 1/8" to 1' or larger.
- Set of drawings with floor plans, identification of each room, window sizes, elevations, roof framing, cross sections and foundation plan. Plans must show lumber sizes. I-Joists plan required if used.
- Permit application.
- Septic tank or sewer impact fee approval from Jefferson County.
- Plot plan or survey of property showing location.
- Energy Compliance
- Engineered foundation system is required if building on a slope of 1/3 or more.
- Copy of driver licenses, builder's license and city licenses shall be attached to the submittals before submission to plan review.

BASEMENT FINISH

- Drawing to scale. 1/8" to 1' or larger.
- Identify of all rooms. Separation from garage. Documentation of HVAC systems. Documentation on size of electrical service.

ATTIC FINISH

- Drawing to scale. 1/8" to 1" or larger.
- Identification of all rooms. Show existing rooms next to new area with sizes of windows.
- Provide documentation that the existing floor system is adequate.

SECOND FLOOR ADDITIONS TO STRUCTURE

The following are minimum submittal requirements for adding an additional floor. Additional floor includes new exterior walls, floor, and roof or the interior build out within the existing roof area.

- Provide a complete set of plans showing the load bearing elements.
- The existing footing must meet the width requirement in the Building Regulations.
- Raising the existing exterior wall height? If so, provide cross section detail on the wall.
- If the first floor exterior walls are removed then a new foundation will be required.
- Provide engineer evaluation of additional load on existing elements. The engineer must show calculations of materials weight, dead load and live load.
- Provide Geotechnical evaluation of the soils on the existing footing.

RETAINING WALLS

- Survey of property showing location of wall.
- Engineer design is required on wall over 4' tall

WINDOW REPLACEMENT

- Permit application.
- Must show compliance with energy code. Documentation from window manufacturer.
- Existing window locations and sizes.
- New window locations and sizes.

DECKS

- Survey of property showing deck location.
- Building plan showing lumber sizes, lumber spans, anchor to structure diagram, footing size plan, and railing plan.

ATTIC FINISH

- Survey of property that shows location of fence.
- Drawing of the fence support post and appearance.