

# City of Trussville

## Engineering and Inspection Services

### SIGN PERMIT APPLICATION

APPLICATION DATE \_\_\_\_\_ PERMIT # \_\_\_\_\_

PROJECT NAME \_\_\_\_\_

PROJECT ADDRESS \_\_\_\_\_

PROPERTY OWNERS NAME \_\_\_\_\_

SIGN MANUFACTURER \_\_\_\_\_ MFR CERTIFICATION # \_\_\_\_\_

SIGN CONTRACTOR \_\_\_\_\_ E-MAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Street State Zip Code Phone #

ELECTRICAL CONTRACTOR \_\_\_\_\_

*Must obtain an electrical permit before work or inspection is schedule*

TYPE OF OCCUPANCY	DESCRIPTION OF SIGN
<input type="checkbox"/> RESIDENTIAL <input type="checkbox"/> BUSINESS <input type="checkbox"/> INSTITUTIONAL <input type="checkbox"/> SHOPPING CENTER	<input type="checkbox"/> WALL <input type="checkbox"/> FREE STANDING <input type="checkbox"/> PROJECTING <input type="checkbox"/> CANOPY/AWNING OTHER (Describe) _____

Does sign include an electronic message board? YES / NO (attach details if Yes) \_\_\_\_\_  
 Illumination (Circle One): INTERIOR EXTERIOR NONE \_\_\_\_\_  
 Overall height from ground to the top of the sign \_\_\_\_\_  
 Overall height from ground to the bottom of sign \_\_\_\_\_  
 Approval letter from property owner \_\_\_\_\_

UL Listing # \_\_\_\_\_ COPY AREA (SQFT) \_\_\_\_\_ STOREFRONT AREA (SQ FT) \_\_\_\_\_  
 LENGTH \_\_\_\_\_ No. OF EXISTING SIGNS \_\_\_\_\_ DESCRIBE WORK/USE \_\_\_\_\_  
 HEIGHT \_\_\_\_\_ DISTANCE FROM STREET \_\_\_\_\_

With this application, the contractor or agent shall include a scaled site plan or, for freestanding signs, a stamped survey that shows the distances to property lines, R.O.W lines, easements, buildings, and pavement edges; and a detailed drawing showing all sign dimensions, sign area, copy area, and the location of sign. Please include photographs on the sign location, the sign must be UL Listed. Please complete one application for each proposed new sign. **Location of signs within the Public Right of Way are Prohibited.**

**ALL SECTIONS OF THIS APPLICATION MUST BE COMPLETED FOR CONSIDERATION**

*I hereby certify that I have read this application, that all information contained herein is true and correct, and that I agree to comply with all City of Trussville ordinances and state laws regulating the installation of signs. This permit is subject to revocation at any time upon the violation of any provision of any ordinance, rule or regulation of the City of Trussville or upon change in plans and specifications not authorized the by City of Trussville.*

DATE \_\_\_\_\_  
Signature of Sign Contractor or Authorized Agent

\$ \_\_\_\_\_  
Total Cost of Sign, Materials & Installation Please print Name

**FOR OFFICE USE ONLY**

COST OF PERMIT	\$ _____	SIGN ORDINANCE SECTION(S)	_____
ZONING	_____	SITE REVIEW	_____
DESIGN REVIEW BOARD APPROVAL DATE	_____	REVIEWED BY	_____
APPROVED/DENIED	_____		