

CITY OF TRUSSVILLE

CITY COUNCIL MINUTES

DECEMBER 13,2016

The City Council of the City of Trussville met for a workshop session on Thursday, December 8, 2016 at 5:30p.m. at Trussville City Hall. Council President Brian Plant presiding.

Those members present were as follows:

Council President Brian Plant
Councilman Perry Cook
Councilman Jef Freeman
Councilman Zack Steele
Councilman Alan Taylor

Absent: None

Others present in Official Capacity: Mayor Buddy Choat

The workshop was convened and the Council received a preliminary agenda and supporting documentation for the City Council meeting to be held on Tuesday, December 13, 2016. The Council reviewed the agenda and determined the order for consideration at the Council meeting.

There being no further business, the workshop was adjourned .

The City Council of the City of Trussville met in regular session on Tuesday, December 13, 2015 at 6:00p.m. at Trussville City Hall. Council President Plant presided over the meeting and City Clerk Lynn Porter served as recording secretary.

Council President Plant called the meeting to order and asked Councilman Taylor to lead in prayer. Councilman Freeman led the pledge to the flag.

Those persons answering present to roll call were as follow:

Those members present were as follows:

Council President Brian Plant
Councilman Jef Freeman
Councilman Zack Steele
Councilman Alan Taylor

Absent: Councilman Perry Cook

Others present in Official Capacity: Mayor Buddy Choat
Attorney Rick Stotser

Council President Plant introduced the minutes of the November 22,2016 regular meeting and the December 1 Special meeting for approval. Councilman Taylor moved they be approved, seconded by Councilman Steele, and the vote was unanimous.

Mr. Richard Epstein, Boulder Drive, was recognized and stated when drivers take a left at Poplar Street in the morning, it backs up traffic. He also stated that behind Walgreens there are barricades and a curb that sticks out. This curb needs to be painted yellow. He stated there is no sign and no address on the mailbox at the inspections office.

Public Works Director Wayne Sullivan was asked to look at the curb behind Walgreens and the barricade. Mr. Epstein was told that the Inspections Department is about to relocate their offices temporarily.

The agenda, consent agenda, and agenda addendum were presented for approval. Councilman Freeman moved the agenda be approved, seconded by Councilman Taylor and the vote was unanimous.

Accounts payable

	Accounts Payable	
	<u>Regular</u>	<u>Addendum</u>
Liabilities	772.73	14,616.40
Non-Departmental		21,475.21
Mayor and Council	2301.17	2,034.46
Administration	7,449.97	6,339.59
Inspections	1,991.06	1,107.36
Municipal Court	8441.50	311.18
Information Technology		5,910.45
Police Department	23,5501.48	23,160.74
Fire Department	47,529.33	14,584.22
Public Works	21,733.22	6,411.24
Garbage		111,406.80
Parks and Recreation	117,859.58	17,199.11
Library	29,082.27	194.35
Rental Properties	764.70	44.53
GENERAL FUND TOTAL	251,876.65	225,975.64
MUNICIPAL COURT FUND	326.67	
CORRECTIONS FUND	1,708.47	
2014 WARRANT FUND	8,945.00	
TOTAL ACCOUNTS PAYABLE	262,856.79	225,975.64

- Jefferson County Emergency Management- annual fee \$26,511.00
- Police training - ISIS, Muslim Brotherhood & Islamist Ideology: How they challenge local law enforcement- No Cost- Brown- Huntsville- Feb 20, 2017
- ARPA Annual Conference- Peterson, Wilson, Kelley, & Fox- Jan 29-31, 2017- Montgomery- \$225.00 each plus lodging and expenses
- Hire Stacy Frazier- Mayoral appointee effective Jan 2, 2017
- Lose & Associates agreement park grant design & construction estimate - \$2,500.00
- Require employee attendance at Sexual Harassment training session
- Approve quotation from LED Solution for lighting at Civic Center gym -\$9,270.00
- Appoint Kevin Sargent to Redevelopment Authority through 11-23"2022
- Allocation to Independence Place- \$3,500
- Approve \$10,500 for materials to renovate portion of Fire Admin gym area for Inspections Dept.
- Reappoint Diane Poole to RDA through 11-23-2022
- RiverTree Services - auditing contract
- Merit increase effective November26, 2016
 - Library- Vivian Zimmerman, Grade 12, Step 2
- Merit increases effective December 24,2016
 - Police Dispatch - Adrienne Mixon, Grade 16, Step 6
 - Fire - Richard Armstrong, Grade 17, Step 6
 - Fire- Nathaniel Cline Hopper, Grade 26, Step 10, plus 15%1
 - Park & Rec -Andrew Peterson, Grade 23, Step 6

Councilman Freeman moved that these items be approved, seconded by Councilman Steele, and the motion carried with Council President Plant abstaining on one accounts payable item involving a family member.

A request for a full compliment alcohol approval for Courtyard at Trussville on Roosevelt Boulevard was presented by Ms. Rondell Brown, General Manager. Ms. Brown stated they already have a beer and wine license. They are converting their bistro to a full service restaurant.

Councilman Taylor asked if they are, or are they willing! to become, members of the Responsible Vendor Program, and Ms. Brown replied, yes they are willing.

Council President Plant asked how they will train their employees, and was told that Marriott uses the TIPS training already with their employees. Marriott will also come down and do training.

Councilman Taylor asked how they determined who they garded and was told they card anyone who appeared to be under forty-five.

Council President Plant stated the consequences of improper sales are drastic. The serving individual will be arrested and both the individual and the establishment will be fined. If the patron leaves and is involved in an accident, things can be even worse. We take this seriously, and we ask that our vendors control their environment.

Councilman Taylor asked if Marriott Corporate office had a written policy and was told yes.

Council President Plant asked did they currently have any trained employees, and was told no, as the current sales are done by a third party vendor. He asked was the training mandatory, and was told yes.

Councilman Taylor asked have there been any citations at S location and was told no.

Ms. Brown stated that Marriott is very strict.

Council President Plant asked Ms. Brown if she had the authority to bind the company to mandate the RVP training?

This matter is carried over until December 27, 2016.

A request for an off-premise beer and wine license was presented for Fresh Value Market, 309 Main Street, by Mr. Johnny Hughes, Mr. Calvin Pettigrew, and Mr. Jerry Delasandro.

Council President Plant verified this is a grocery store operation and they wish to add beer and wine sales.

Councilman Taylor asked Mr. Delasandro if they sold wine at their other stores, and was told yes. He asked if they had ever been cited, and was told no. When asked about employee training, Mr. Delasandro stated they do on-line training and Responsible Vendor Training. He stated the birth date will be typed into the cash register to verify the age. They card anyone who appears to be under 40.

Council President Plant asked, at your corporate level you do some training, and you also do the Responsible Vendor Training, and was told this is correct.

A public hearing was opened, and there being no comment, the hearing was closed. Councilman Freeman moved this application be approved, seconded by Councilman Taylor, and the vote was unanimous.

An ordinance to approve a revolving line of credit with First' Commercial Bank in the form of a general operations warrant in the amount of \$6 million at a rate of LIBOR plus 1.95 was presented. Councilman Taylor moved for unanimous consent to suspend the rules of procedure to allow for the immediate consideration of this ordinance, seconded by Councilman Steele, and upon a roll call vote the results were as follows:

Yeas: Councilmembers Plant, Freeman, Steele, and Taylor

Nays: None

Councilman Taylor moved Ordinance 2016-035-ADM authorizing these warrants be approved, seconded by Councilman Steele, and upon a roll call vote, the results were as follows:

Yeas: Councilmembers Plant, Freeman, Steele, and Taylor

Nays: None

A resolution in local support of the Alabama 200 Bicentennial to be celebrated from 2017 through 2019 throughout the state was presented. The Trussville community will also celebrate 200 years in 2020, although the city was not incorporated until 1947. There has been discussion of joining these two celebrations together. Councilman Steele moved Resolution 2016-104 be adopted recognizing and supporting a bicentennial event in Trussville, seconded by Councilman Taylor and the vote was unanimous.

Council President Plant reopened the Courtyard alcohol matter for a public hearing as was advertised in the notice. He announced the hearing open for anyone to speak for or against, and there being no comment, the hearing was closed.

Resolution 2016-105 on the Greenway Ballfield Project grant was presented. The Park and Recreation Department is applying for a grant to renovate and improve the ballfields behind the Library. This is a \$150,000 Land and Water Conservation Fund grant. The city will be required to match this amount if the grant is approved, and a resolution pledging the match is required as a part of the application process. Councilman Steele moved this resolution be approved, seconded by Councilman Taylor, and the vote was unanimous.

There is a ten-acre tract entirely surrounded by Carrington Lakes that the original developer was not able to secure, thus it remained in unincorporated St. Clair County when that development was annexed. The current developer has been approached by the owners who now wish to sell the property. The developer would like for this tract to be annexed **into the City** of Trussville. Because this property lies in St. Clair County, this matter will have to go before the Legislature. Councilman Freeman moved Resolution 2016-106 in support of a Legislative annexation on ten acres wholly surrounded by Carrington Lakes be approved, seconded by Councilman Steele. Councilman Steele stated as a resident of Carrington Lakes, he was proud to see this. The vote was unanimous.

Councilman Steele stated he has researched the lodging! taxes levied in surrounding municipalities and determined that ours are lower than most in Jefferson County. He stated he felt it is necessary to increase this tax to help fund projects. Although this tax will not be earmarked, it could be used towards a new recreational complex for our children or revitalizing our downtown. The tax will be increased from 3% to 6%. Councilman Steele moved for unanimous consent to suspend the rules of procedure to allow for the immediate consideration of this ordinance, seconded by Councilman Taylor and upon a roll call vote, the results were as follows:

Yeas: Councilmembers Plant, Freeman, Steele, and Taylor

Nays: None

Councilman Steele moved Ordinance 2016-036-ADM authorizing this increase to the lodgings tax be approved, seconded by Councilman Taylor.

Councilman Taylor stated this is not a tax on Trussville citizens. We looked at this approximately a year ago, but no action was taken at that time. ☞ hotels were invited to give comments at that time. He stated he felt this was a way to generate funds without impacting our citizens to hopefully fund some projects.

Councilman Freeman stated he could support a lesser amount, but was not in favor of doubling the tax.

Upon a roll call vote, the results were as follows:

Yeas: Councilmembers Plant, Steele, and Taylor

Nays: Councilman Freeman

A resolution to approve a Motor Vehicle Policy was presented. City Clerk Lynn Porter was called upon to give information on this. She stated our insurance carrier risk management division was out recently looking at various city properties and going over policies and procedures. They recommended that the city adopt a Motor Vehicle Policy and provided a draft policy that could be used. This policy is fairly simple. It requires that the driver histories of all employees who drive city vehicles be checked at least every three years, that seat belts be worn while operating city vehicles, and that all accidents be reported immediately.

Councilman Taylor moved that Resolution 2016-107 authorizing this Motor Vehicle Policy be approved, seconded by Councilman Steele, and the vote was unanimous.

Councilman Freeman moved that Resolution 2016-108 to appoint John Matthew Amari as Public Defender be approved, seconded by Councilman Taylor, and the vote was unanimous.

Councilman Freeman reported that we have been discussing moving the inspections department to Cherokee Drive. Planning and Zoning met last night and gave preliminary approval to Winslow Park and approved two resurveys, and carried over a third resurvey due to plat deficiencies. Annexation and rezoning of a tract on Valley Road that was formerly occupied by Aeromarine was recommended to the City Council to be heard in January.

Councilman Freeman reported that the Board of Education met and discussed test scores. The portable classrooms are being removed from the Paine campus with the exception of one that will be retained to be used for storage. One will be moved to the soccer field in front of the Civic Center to be used as dressing rooms.

Councilman Steele commended the gymnastics program on winning the State Championship. This program is only three years old. ACTA is performing "It's a Wonderful Life"

Councilman Taylor reported RDA met last week. They have received two facade grant applications. For the Chamber, Councilman Taylor reported the Christmas parade was held last Saturday. Mack McCutchen, Speaker of the House, will be the speaker at the Chamber luncheon. There will be a ribbon cutting for the renovated Regions Bank, Downtown Trussville branch tomorrow. A Bridal Show will be held at the Civic Center on January 8. A "Drive By at 5:00" event will be held on January 12. The Chamber is accepting nomination applications for the Gatekeeper award.

For finance, Councilman Taylor thanked the Council for renewing the \$6 million line of credit. There is no outstanding balance on this loan as of now and there is no planned expenditure.

Mayor Choat reported he and Public Works Superintendent Wayne Sullivan looked at the Edgeview Avenue drainage matter brought up at our workshop. We will get a quotation on this small project. A portion of the road has been opened at the traffic signal at Edwards Lake Parkway to allow access to and from the adjoining shopping center easier. He reported the library project is moving along. Our new garbage contractor is in their second week of collections. The curbs are in on our ATRIPS project and the mast arms for the traffic signal are being installed.

Mayor Choat thanked the City Council for allowing him to appoint Stacy Frazier as his assistant. He stated she should be able to improve our website information and social media presence. She has an advertising and marketing background.

Mayor Choat stated we are getting a quote to resurface service Road near K-Mart. He encouraged everyone to Shop Trussville First to keep our tax dollars in our community during this holiday season.

No other business coming before the Council, a motion was made to adjourn.

Respectfully submitted,

Lynn B. Porter
City Clerk