

TRUSSVILLE PARKS & RECREATION ATHLETIC FACILITY RENTAL FORM

Facility Requested:

_____ Red Gym ó whole/half \$30 hour/\$15 hour _____ Library 1 \$15 No Lights/ \$30 with Lights
 _____ Athletic Center Conference Room \$20/hour _____ Library 2 \$10 No Lights Available
 _____ Spradling Field \$35 No Lights/ \$50 with Lights

Date/Days Requested: _____ Day: _____ Time: _____ until _____ (See Below for time slots)
 _____ Day: _____ Time: _____ until _____
 _____ Day: _____ Time: _____ until _____

Name of Renter: _____ Address of Renter: _____

City, State, Zip: _____

Phone # of Renter: _____ Cell # of Renter: _____

Name of Travel Team Coach: _____ Phone Number of Coach: _____ Home _____ Cell _____

Address of Travel Team Coach: (if different from Renter) _____

City, State, Zip: _____

Type of Event: _____ Opponents Name (if applicable) _____

RULES FOR ATHLETIC FACILITIES:

1. Athletic Facilities are rented in one (1) hour time periods. Please be mindful of groups that may be utilizing the facility when your time period has expired.
2. Athletic Facilities may be rented at the following times: Spradling, Red Gym, Library 1, and Library 2 Fields. Please be mindful of groups that may be utilizing the facility when your time period has expired.
 - a. Monday ó Friday: 3:30 ó 4:30, 4:45 ó 5:45; 6:00 ó 7:00; 7:15 ó 8:15
 - b. Saturday ó Sunday: 9:00 ó 10:00; 10:15 ó 11:15; 11:30 ó 12:30; 12:45 ó 1:45; 2:00 ó 3:00; 2:15 ó 3:15; 4:30 ó 5:30; 5:45 ó 6:45; 7:00 ó 8:00

PLEASE NOTE LIBRARY 2 CAN NOT BE RENTED AFTER DARK, NO LIGHTS.

3. It is understood that persons or groups using the park will abide by the Laws and Ordinances of the City of Trussville.
4. **ATHLETIC FACILITY ONLY: A copy of insurance listing the City of Trussville as an additional insurer must be provided at the time of payment. We will not rent you a time until this can be provided.**
5. **ATHLETIC FACILITY ONLY: No reoccurring rentals will be allowed from this point on. You may rent three (3) one hour slots per month. Payment must be made in full to rent multiple days.**
6. **THIS AGREEMENT DOES NOT GRANT YOU PERMISSION TO HOST A TOURNAMENT ON THE FIELDS.**
7. **Full payment is due when the event is reserved. Reservations and payment is to be made, in person, at the Trussville Civic Center. No over the phone reservations will be taken.**
8. **NO REFUNDS WILL BE GIVEN.**
9. **Driving on any fields will not be permitted.**
10. **Bases will not be relocated for any reason. Please do not remove our bases for your practice. IF YOU WANT DIFFERENT BASE LENGTHS YOU MUST USE YOUR OWN DROP DOWN BASES.**
11. Damages: The renter of record is responsible for any damages that occur while the facility is entrusted to their care.
12. No alcoholic beverages are allowed on the premises at any time.

In consideration, of the permission given to this applicant by the City of Trussville Park & Recreation to use specified parks inside the City of Trussville, Alabama, this applicant, employees or attendees hereby agrees that the parks are to be used and enjoyed at his/her own risk and agrees to save and hold harmless the City of Trussville, the Trussville Park & Recreation department, its employees, board members, agents and representatives.

Signature of Applicant

Date

Office Staff Only

Total Rental Charge: \$ _____ Date of Payment: _____ Payment Taken by: _____
 Payment type: Check: _____ Check Number: _____ Cash: _____ Credit Card _____
 Insurance Paperwork: _____ Yes _____ No Copy of Insurance on File at Trussville Civic Center _____ Yes _____ No
 Roster Submitted: _____ Yes (If no Roster or Insurance you can not rent to this group)