

**CITY OF TRUSSVILLE**  
**PLANNING & ZONING COMMISSION**  
**MARCH 2023 MINUTES**

The Trussville Planning & Zoning Commission met for an **agenda workshop** session on **Thursday, March 9, 2023**, at 6 pm at Trussville City Hall Annex.

Those members present: Vice Chairman Jim Meads  
Wayne Sullivan – City Engineer & board member  
Steve Turner  
Brett Isom  
Ryan Dawkins  
Kris Reeves  
Councilor Ben Short

Also present: Fire Marshal Jesse Clifton  
Director of Planning, Building & Sustainability J.R. Malchus  
City Clerk Dan Weinrib

Those absent: Police Representative  
Chairman Darrell Skipper  
Ralph Robson

Vice Chairman Meads convened the workshop at 6 pm. He and Commission members reviewed minutes and three subdivision proposals. Sullivan told the Isbells that their proposed survey needs to include her sister's remaining next-door property, in addition to their own expanded footprint. When asked by Meads, the city clerk told him and fellow commission members that the City Council will have a public hearing on the proposed zoning ordinance and possible vote on Thursday March 23. He also stated that he has already posted public notices in four places.

With no further business to review, the meeting ended around 6:13 pm.

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The Trussville Planning & Zoning Commission met in **regular session** on **Monday, March 13, 2023** at 6 pm at Trussville City Hall Annex.

Those members present: Vice Chairman Jim Meads  
Councilor Ben Short  
Wayne Sullivan – City Engineer & Board member  
Kris Reeves  
Brett Isom  
Ryan Dawkins

Also present: Fire Marshal Jesse Clifton  
City Clerk Dan Weinrib

Those absent: Chairman Darrell Skipper  
Steve Turner – *tendered resignation earlier that afternoon*  
Ralph Robson  
Police Representative  
Director of Planning, Building & Sustainability J.R. Malchus

The Commission reviewed the drafted February 2023 minutes. Reeves moved and Short seconded the motion to accept the minutes as submitted. **UNANIMOUS**

There were no rezoning or annexation matters on the agenda.

Under Subdivisions, the Commission reviewed the proposed Brasseur's Rearrangement and Addition to Brasseur Survey plat. Mike Brasseur represented himself and wife Kelly. When asked, Sullivan confirmed that the plat meets all subdivision regulations. Meads opened the public hearing then promptly closed it since nobody in the audience spoke up. Short moved and Sullivan seconded the motion to approve the final Brasseur's Rearrangement and Addition to Brasseur Survey plat. **UNANIMOUS**

The Commission then reviewed the proposed Montalto Survey plat. Anthony Montalto represented himself and wife Phyllis. They want to split off the westerly section, totaling just over 15,000 square feet, from their primary residence. Meads asked and received confirmation that the proposed plat does meet the R-2 required setbacks. Meads opened the public hearing then promptly closed it since nobody in the audience spoke up. Short moved and Reeves seconded the motion to approve the final Montalto Survey plat. **UNANIMOUS**

Under Miscellaneous, with Malchus being absent, Weinrib solicited informal feedback from Commission members as to whether they want to maintain 6 pm start times for future Monday night meetings or move it to 5 pm. Short liked the idea of 5 pm. The rest said they were flexible. One even suggested 5:30 pm. Dawkins reminded the city clerk that these are public meetings, and given most people's working schedules & late afternoon traffic, that it would be challenging for the public to attend 5 pm meetings. His statement struck a chord with his peers.

With no further business to discuss, Meads adjourned the meeting at 6:09 pm.